

Nebraska Council of Regions (NCOR)

May 28, 2010 – 10:00 a.m.

Lincoln/Lancaster County Health Department Training Center – 3140 N Street – Lincoln Nebraska

Opening comments

1. Roll Call

First	Last	Attendance
Mark	Conrey	x
Patrick	Foust	x
Pat	Gerdes	x
Jim	Gerweck	x
Tim	Hofbauer	x
Darrin	Lewis	absent
Pete	Peterson	x
Ray	Richards	x
Thomas	Schwarten	x
Dave	Webb	x

2. Open Meetings Law information – verification of public notice, availability of copy of law in the meeting location
3. Minutes – April 23, 2010 meeting
Dave Webb made a motion to approve the minutes from the April 23, 2010 meeting. Jim Gerweck seconded the motion. The motion passes with 7 approvals, 2 abstains, and 1 absentee.

Action Items

1. Development of initial contractor work plan for the Nebraska Regional Interoperability Project
Technical Evaluators for the RFP included Tim Hofbauer, Mark Conrey, Lon Renner, Pat Gerdes, and Mike Jeffers. NCOR cannot yet meet the contractor until the contract is complete and the set of deliverables is prepared. When the contract with the company that received the Intent to Award is in place, NCOR will schedule an event with the contractor.

A Regional Connectivity Project communication was prepared for review. Corrections were suggested by NCOR Members. Pete Peterson, Chair, will make the suggested changes and disseminate the document. Tim Hofbauer made a motion to approve the document with all the suggested changes. Jim Gerweck seconded the motion; the motion passed by consensus roll call vote of all members present.

It is decided that NCOR need not make a statement regarding how to spend regional communications money.
2. Regional actions for development and deployment of Regional Network
 - a. Appointment of Point of Contact
 - i. The regional point of contact will monitor responsibilities, relay information from region to region, designate a staging area for equipment to be delivered to the region, and maintain current on information technology. NCOR must discuss the delegation of the point of contact.
 - b. Assignment of NCOR Bid Evaluator to Each region
 - c. Regional prioritization of needs and allocation of funds to communications projects
 - i. NCOR can emphasize the importance of interoperable communications as a priority area for allocation of grant funds.
 - d. Sustainability

3. Release of Mutual Aid base station project information sheet
The Mutual Aid Base Station Information sheet was approved at the March 2010 NCOR meeting and will now be made public. Rod Hutt, NEMA, will be sending a request to the regions for a list of previously purchased equipment following the release of the information sheet.
4. Strategic planning and consolidation of MOU and/or Interlocal Agreements
Denise Bulling, PPC, and Darin Lewis are continuing work on the consolidation and template formation for MOUs and/or inter-local agreements.
5. Schedule extended NCOR “work” meeting for SOP development, regional network deployment and planning
The NEMA SOP Development Workshop will be held June 23-24, 2010 at the Center for People in Need in Lincoln, NE. Some organizations are forming a committee to review organizational safety measures, and those organizations will be invited to the SOP workshop as well. Schedule OEC technical support for assistance with SOP development
6. Statewide Interoperable Communications Plan 2010 Revision – Bob Eastwood, NEMA
No update at this time.

Information/Reports

1. NEMA
 - a. Administration – No Update.
 - b. Grants/Programs – Bob Eastwood, NEMA
The Public Policy Center has been reviewing the TICPs of the SCIP. The TICP Contact List will need to be updated, so regional contacts should be sent to Bob Eastwood. It is suggested that the materials be updated on NetPlanner to make sure the document can stay up to date.
 - c. Wireless Network Coordinators – Rod Hutt & Steve Cass, NEMA
Rod Hutt and Steve Cass are continuing to gather information from the regions in regards to tower locations and equipment.
CASM training is available online or in person. CASM can help determine interoperability and is a respected training by the regions. NCOR suggests that technical assistance for CASM be provided next year or at the Nebraska APCO / NENA Conference in September 2010.
2. University of Nebraska PPC – Mark DeKraai & Kate Speck, PPC
The Public Policy Center is continuing to work with Bob Eastwood on the TICP Review. The Planning Workshop will be held June 10, 2010 in North Platte, NE, and will focus on planning for communications and “how to engage elected officials.” Additional discussion will be centered around state priorities, state disaster declarations, and LEPCs.
3. OCIO – Pam Kemper, OCIO
OCIO is working to finalize the contract and list of deliverables. An informational sheet has been sent out for review listing shelters, sites, and point of contact in each location. This information is necessary for tower remediation for the contractor. OCIO is meeting with Motorola regarding Phase 3 and Phase 4 for the Statewide Radio System. Some tower sites are still left in Phase 1 and Phase 2. Phase 3 will be operational by October 18. Phase 4 will be operational by the end of December. The entire state network system will be available for beneficial use by the end of 2010.
4. NCOR representatives to N-WIN – Mark Conrey & Jim Gerweck
No update at this time.

Comments

1. Member comments

Jim Gerweck – NEMA is working with Interop Solutions to come up with a manual and training for Paraclete, which will be operational soon. Paraclete training will be done in each of the regions.

2. Public comments

Pam Kemper – The Nebraska APCO / NENA Conference will be held Sept. 29-30, 2010. A pre-conference training will be available on Sept. 28 on active shooter training, technical communications, and perhaps CASM Training.

Next Meeting

June 25, 2010, 10:00 AM in Lincoln, NE.